

GOVERNMENT OF WEST BENGAL  
Department of Youth Services & Sports  
32/1, B.B.D. Bag (South), Standard Buildings,  
1st Floor, Kolkata – 700001

**Memo No.: 269 / DYS**

**Dated: 10/03/2026**

From: The OSD and ex-officio Secretary to the Govt. of West Bengal

To: M/s Hewlett Packard Enterprises (HPE)

**Sub: Incorporation of mandatory confirmation checkbox in EEAS for distribution of colour printed study materials to YCTC students.**

Sir / Madam,

With reference to this Department's order vide Memo No. 406/DYS dated 16.04.2025, regarding mandatory provision of colour printed study materials to all students of Youth Computer Training Centres (YCTCs), and subsequent instructions issued for strict monitoring of compliance, the matter has been reviewed to strengthen systemic accountability.

In order to ensure effective implementation and verifiable compliance at the institutional level, it is hereby requested that the EEAS portal may be suitably modified to incorporate the following feature:

A mandatory checkbox / confirmation field against the name of each student registered for examination, to be ticked by the concerned YCTC, certifying that colour printed study materials—identical to those uploaded on the EEAS portal—have been provided to the student, in compliance with the Department's order.

It is further desired that:

- The checkbox be made mandatory prior to final submission of examination registration data;
- The confirmation be non-editable after submission, except through authorized administrative access; and
- The confirmation status be available for monitoring and audit purposes by the Department and District authorities, if required.

A copy of the relevant departmental order is enclosed herewith for your ready reference and necessary action.

You are requested to take expeditious steps to implement the above system enhancement and apprise this Department regarding the timeline for deployment.

This may be treated as urgent and essential in the interest of maintaining uniformity, transparency, and quality assurance across all YCTCs.

Yours faithfully,

A handwritten signature in black ink, appearing to be 'NKH' or similar, written in a cursive style.

OSD and Ex-Officio Secretary  
Deptt. of Youth Services & Sports